

PROJECT PROMISE
Continuum of Care Schematic Sub-committee
Minutes of December 16th, 2009

Attendance: Debra Cronmiller, Carrie Hankes, Gayle Hardt, Helene Iverson, Andrew Konkel, Judy Olson, Barb Uehling and Kendra Vandertie.

New Business

Committee reviewed 2009 Summary and Continuum of Care Schematic Status (see handout A).

Old Business

Goal of schematic: The goal is not to recreate 2-1-1, nor is it to provide detail information. It is to help the community be aware of the many resources available along a continuum.

Target audience: Is it for anyone? If yes, then a key would be needed to identify agencies that have significant restrictions or requirements (e.g. asterisk). Or is it for social service agencies and alike? That is, tools that can be used to start discussion and assist sector partners serve their clients.

Decision was made that our target audience is service providers (e.g. social agencies).

Schematic format: The group continued their work on the schematic draft.

1. Service names and definitions were reviewed & approved (see handout B).
 - Crisis/emergency
 - Transitional/Skill building
 - Long-term Maintenance/Self-Sufficiency
2. Questions and problems that might arise were discussed:
 - How will each schematic be maintained?
 - Be careful of incorporating too much information. It could become too overwhelming and people may not use it. Need to keep the schematics simple.
 - We want to be sure all the connections are being made. In addition to the individual's primary concern that is being raised, are all the root causes being addressed (e.g.: housing, food, healthcare)?
 - Maybe we need to conduct focus groups with our target audience regarding schematic format (e.g. model after the Parent Connections – getting references and agencies name).

To Do's:

1. Update CofC charter with the approved service names and definitions. (Carrie)
2. Update the Continuum of Schematics (Barb)
3. Review Continuum of Schematics for completeness (CofC Partners)
4. Update the Continuum of Schematics again. But now with the CofC Partners feedback regarding completeness. (Barb)
5. Each CofC member is to meet with a limited group of "front-line" service agencies (e.g. case workers, emergency shelters, housing authority) to review and provide feedback into the draft schematic. ***Please WAIT to have this meeting until Barb gives you the green light.** (CofC members)
6. Make a recommendation to the Education and Awareness committee to incorporate into their FY10 goals to build awareness regarding United Way 2-1-1 resources and its purpose. (TBD)

Next meeting: January 27th, 2010 - 0800-0900 – St. Elizabeth Hospital – Fowler Board Room

DRAFT Agenda

1. 2-1-1 new “online” version scheduled to go LIVE January 2010.
2. Continue work on drafting schematic format
 - a. CofC member report out regarding the feedback that they have received from “front-line” service providers
 - b. Incorporate feedback and continue to build the Continuum of Schematics format

Meeting was adjourned.

Minutes by Carrie Hanks

Reminder: CofC sub-committee minutes once approved will be sent to Catherine Scullion, Appleton Public Library for posting on the PPC website.