

Fox Cities Project Promise Poverty Coalition

Executive Steering Committee

United Way Fox Cities

November 5, 2009

3:00 p.m. – 4:00 p.m.

Meeting summary

In attendance: Jennifer Wanke, Debra Cronmiller, Andrew Konkel, Kelly Butzlaff, Nicole Harrison, Amanda Dietrich, Jon Stellmacher

Call to Order: Jon Stellmacher

Announcements: Amanda Dietrich filled in as secretary for this meeting in Marcia's absence. Amanda will be the new secretary starting in 2010.

Invocation: Nicole Harrison

Treasurer's Report: Debra Cronmiller reported that we received \$1,000 dollars from JJ Keller for Poverty Simulation projects. The money is restricted for use for these simulations. There are currently 45 paid organizational members with \$1,100 in paid dues to date. Debra reported that she needs to have Committees report on in kind contributions they have received to offset expenses for her records. At the Dec. 3 meeting there will be a more formalized proposed budget. Committees also need to submit their budgets. Paid members will also be receiving an invoice asking them to renew their annual membership.

Committee Reports:

- *Analysis & Information:* There was no one from this committee present but Jennifer Wanke reported that they are working on the Root Cause Analysis and are working with CAP services on a survey about financial literacy. They also have found a possible volunteer to work with on this analysis.
- *Awareness & Education:* Kelly Butzlaff reported on the status of the annual report. There is now a postcard that will be sent out as a save the date reminder. Reservations continue to go through CAP for this event. There are still some sponsor opportunities for the event. LEAVEN will be sponsoring the cost for the technical support staff at the theatre and the refreshments, Affinity will provide in-kind printing, and the Emergency shelter will cover postage costs. Headstart will donate bottled water. Committees must submit information on their accomplishments to be included in the report. The A&E committee was given the authority to find in kind donations for expenses and authorize expenses as they

arise within the recently adopted PPPC spending/disbursement guideline. Due to her busy work schedule, Pastor Manns has stepped down from her leadership role with this committee.

- *Action & Impact:* Andrew reported that 25 faith communities participated in Faith to Face Poverty week. More data is pending on the success of this event. The Newspaper insert committee is moving forward and both Jennifer Wanke and Jon Stellmacher will be submitting articles for the insert. The continuum of care committee has not met in a while but will be meeting soon. The poverty simulations had about 116 people participate.

Discussion/Action items:

Facebook Page: There is now a Facebook page for Project Promise. This was created by Amanda Dietrich. There was discussion on what to include on the page and ideas on how to better utilize the page to increase membership that Amanda will follow up on.

Operating Guidelines: Voting on the operating guidelines has been put off until March in order for additional changes to be reviewed and suggested. This will include consideration of the terms of service for committee chairs. The suggestion is renewable 2 year terms. These terms would be staggered. We discussed including two at large members to serve on the steering committee to fill in unexpected absences. It would be beneficial to have one of those members be someone who lives in poverty or who has experienced poverty to provide needed perspective on issues.

Coalition members are invited and encouraged to attend PPPC executive steering committee meetings. Contact Co-chairs Jennifer Wanke leaven@new.rr.com or Jon Stellmacher jon.stellmacher@thrivent.com if you plan on attending any of the executive steering committee meetings listed below.

2009 Meeting dates/times/locations:

Executive Steering Committee
(First Thursday PM)
3:00-4:30 p.m.
United Way
December 3

Full Membership
(Second Wednesday AM)
7:30-8:30 a.m.
Zion Lutheran Church
December 9

Steering Committee Meeting Invocations:

(2009)

- December Marcia Engen

